

# North Schuylkill



## Board of School Directors Public Meeting Agenda

Wednesday, January 16, 2019

7:00 p.m.

North Schuylkill Jr./Sr. High School  
Ashland, PA

Mr. Charles Hepler  
Board President

Dr. Robert Ackell  
Superintendent

### 1. Opening

- 1.1 Pledge of Allegiance
- 1.2 Roll Call
- 1.3 Invitation to Public to Speak on Agenda Items

### 2. Recognition of Guests

### 3. Approval of Minutes

A motion is requested to approve the minutes of the meetings referenced below:

- 3.1 Minutes of Reorganization Meeting – December 5, 2018
- 3.2 Minutes of Regular Meeting – December 5, 2018
- 3.3 Minutes of Special Meeting – December 19, 2018
- 3.4 Minutes of the Finance Committee Meeting – January 9, 2019
- 3.5 Minutes of the Physical Facilities Committee Meeting – January 9, 2019
- 3.6 Minutes of the Curriculum & Instruction Committee Meeting – January 9, 2019
- 3.7 Minutes of the Food Service, Safety & Transportation Committee Meeting – January 9, 2019
- 3.8 Minutes of the Extracurricular Programs Committee Meeting – January 9, 2019
- 3.9 Minutes of the Policy/Legislative Committee Meeting – January 9, 2019
- 3.10 Minutes of the Personnel Committee Meeting – January 9, 2019

**4. Finance Committee Report** (Mary Anne Woodward – Chairperson, Tom Fletcher, Ed Balkiewicz)

- 4.1 A motion is requested to approve the financial reports and check registers as listed and included in Board packets.
  - 4.1.1 Financial Summary – Budget Comparison – November 2018
  - 4.1.2 Financial Summary – Prior Year Comparison – November 2018
  - 4.1.3 General Fund Cash Accounts – November 2018
  - 4.1.4 Capital Reserve & Capital Project Funds Financial Summary – November 2018
  - 4.1.5 Athletic Fund Summary – November 2018
  - 4.1.6 Food Service Operating Statement – November 2018
  - 4.1.7 Financial Summary – Budget Comparison – December 2018
  - 4.1.8 Financial Summary – Prior Year Comparison – December 2018
  - 4.1.9 General Fund Cash Accounts – December 2018
  - 4.1.10 Capital Reserve & Capital Project Funds Financial Summary – December 2018
  - 4.1.11 Food Service Operating Statement – December 2018
  - 4.1.12 Expenditures – Check Register – 12/6/2018 through 1/16/2019
  - 4.1.13 Tax Collectors Summary through December 31, 2017
  - 4.1.14 Tax Collectors Summary through December 31, 2018
- 4.2 A motion is requested to approve the Act 1 Resolution, which establishes the State-assigned Act 1 Index of 3.3% for the North Schuylkill School District as the maximum tax rate increase for 2019-2020.
- 4.3 A motion is requested to approve the purchase of Ventrac accessories from W F Welliver & Son, Inc., Bloomsburg, PA, State Contract # 4400020110, as follows: Dual Wheel Kit, Three-Point Hitch, 12-Volt Rear Plug, Ballpark Groomer, Groomer Brush Kit, Groomer Drag Kit, Hydraulic Top Link, Additional Weights, Ballpark Renovator, Mowers – Tough Cut and Swivel Wheel Kit at a cost of \$14,907.90. Also, the installation of the Three-Point Hitch at a cost \$500.00.
- 4.4 A motion is requested to approve the Appointment of Delegate Resolution for the Tax Collection Committee (TCC) in accordance with Section 505(b) of Act 32 appointing the following individuals to serve as North Schuylkill's voting delegates:
  - Primary Delegate – Business Manager
  - First Alternate – Superintendent
  - Second Alternate – Board Secretary or  
Mahanoy Area School District Business Manager
- 4.5 A motion is requested to approve the 2018 Real Estate Tax Reports and authorize the Business Manager to submit delinquent taxes to the Tax Claim Bureaus of Schuylkill County and Columbia County for collection.
- 4.6 A motion is requested to approve an agreement with The SpyGlass Group, LLC for primary telecommunication service accounts as presented to the Board.
- 4.7 A motion is requested to approve a Commercial Term Loan with Mid Penn Bank for \$400,000.00 for 12 years at 4.86%.

- 4.8 A motion is requested to approve the sale of the following property that has been placed in the “repository for unsold properties” and an offer received:

38-06-0242.000 – 1502 Walnut Street, Ashland  
– \$1,174.00

- 4.9 A motion is requested to approve the sale of the following property that has been placed in the “repository for unsold properties” and an offer received:

38-03-0480.000 – 236 Walnut Street, Ashland  
– \$1,049.00

## 5. Communications

## 6. Other Committee Reports

- 6.1 Physical Facilities (Glenn Weist – Chairperson, Ed Balkiewicz, Doug Gressens)

- 6.1.1 A motion is requested to approve, as presented, the following Facility Use Applications, pending appropriate insurance and facility availability. All Facility Use Applications are contingent upon availability and cannot interfere with District activities or events. Fees will be applied where applicable.

6.1.1-1 The Tri-Valley Community Band to use the Auditorium for a Band Concert on January 5, 2019 from 12:00 p.m. to 3:00 p.m.

6.1.1-2

The following requests to use the pool, with fee applied to the requests:

- ◆ Ashley and Dan Hopkins on March 9, 2019 from 2:00 p.m. to 5:00 p.m.
- ◆ Nicole and Bryan Slater on January 20, 2019 from 12:00 p.m. to 3:00 p.m.
- ◆ Tricia Heffron on January 26, 2019 from 12:00 p.m. to 3:00 p.m.

6.1.1-3 Schuylkill ACHIEVE Cohort 9 to use the NSE Cafeteria and Gym for S.T.E.M. Saturday on March 23, 2019 from 8:00 a.m. to 2:00 p.m.

6.1.1-4 NS Boys Basketball Boosters to use the JSBS and NSE Gyms for an Annual Boys Basketball Youth Camp on June 10, 11, 12, 13 and 14, 2019 from 8:30 a.m. to 2:30 p.m.

6.1.1-5 NS Soccer Boosters to use the JSBS LGI or SGI room for Monthly Booster Meetings on February 10, March 10, April 14, June 9, July 14, August 11, September 8 and October 13, 2019 from 6:30 p.m. to 7:30 p.m.

- 6.1.2 A motion is requested to approve a Maintenance Schedule Agreement with Hummer Turfgrass Systems, Manheim, PA for the Practice Football Field for 2019, 2020 and 2021 for a contract total (as a package with other fields) of \$20,225.00, under Costars Contract #14 Sports Turf – Vendor 403821.
- 6.1.3 A motion is requested to approve a Maintenance Schedule Agreement with Hummer Turfgrass Systems, Manheim, PA for the Baseball Field for 2019, 2020 and 2021 for a contract total (as a package with other fields) of \$16,545.00, under Costars Contract #14 Sports Turf – Vendor 403821.
- 6.1.4 A motion is requested to approve a Maintenance Schedule Agreement with Hummer Turfgrass Systems, Manheim, PA for the Softball Field for 2019, 2020 and 2021 for a contract total (as a package with other fields) of \$7,530.00, under Costars Contract #14 Sports Turf – Vendor 403821.
- 6.1.5 A motion is requested to approve the new proposal from NRG Controls North, Inc., Selinsgrove, for HVAC predictive and preventative maintenance services at an annual cost of \$20,600.00 from 1/1/2019 through 12/30/2019; \$20,600.00 from 1/1/2020 through 12/30/2020 and \$21,200.00 from 1/1/2021 through 12/30/2021. (The previous proposal was approved on June 21, 2017 at an annual cost of \$24,000.00 from 7/1/2017 through 8/30/2018; \$24,000.00 from 7/1/2018 through 8/30/2019 and \$24,750.00 from 7/1/2019 through 8/30/2020.)

6.2 **Personnel** (Tom Fletcher – Chairperson, Doug Gressens, Mary Anne Woodward)

- 6.2.1 A motion is requested to approve the change in rates for the ACHIEVE After School Program, effective January 1, 2019, as follows:

Teacher - \$23.40  
Lead Teacher - \$25.00/hour

The following motion item 6.2.2 is in accordance with the NSSD/NSEA Collective Bargaining Agreement and District policies and procedures:

- 6.2.2 A motion is requested to approve an FMLA leave request for Kerri Herring, Secondary Art Teacher.

The following motion items 6.2.3 through 6.2.8 are in accordance with the NSSD/NSESPA Collective Bargaining Agreement and District policies and procedures.

- 6.2.3 A motion is requested to approve, upon receipt of all appropriate documentation, the employment of Brittany Trimble as a Part-Time Aide at a rate of \$9.75 per hour, pending a written satisfactory evaluation after a 60-day probationary period, retroactive to January 2, 2019.

- 6.2.4 A motion is requested to approve retroactive pay to Patrick Huben, Custodian/Maintenance Worker in the amount of \$1,701.48 and also a rate adjustment of an additional \$.15 per hour for shift supervisor, effective January 16, 2019.
- 6.2.5 A motion is requested to approve retroactive pay to Natalie Wills, Custodian in the amount of \$2,298.90 and a new rate of \$14.45 per hour, effective January 16, 2019.
- 6.2.6 A motion is requested to accept the resignation of Edward Pavalko, Full-Time Custodian with Weekend Hours, effective January 25, 2019.
- 6.2.7 A motion is requested to approve, upon receipt of all appropriate documentation, the employment of the following individuals as Part-Time Custodians at a rate of \$9.50 per hour, pending a written satisfactory evaluation after a 60-day probationary period:

Katherine Fuller  
Craig Fuller

- 6.2.8 A motion is requested to approve, upon receipt of all appropriate documentation, the employment of the following individual as a Part-Time Cafeteria Worker at a rate of \$9.75 per hour, pending a written satisfactory evaluation after a 60-day probationary period:

Zachary Hummel (effective January 24, 2019)

6.2.9 Information Item

- 6.2.9-1 A list of names of applicants for employment and a list of names of individuals who have submitted letters of interest but for whom no applications have been received to date.

6.3 **Curriculum and Instructional Programs** (Sue O'Neill – Chairperson, Tom Fletcher, Glenn Weist)

- 6.3.1 A motion is requested to approve the 2019-2020 Junior/Senior High School Course Selection Guide Handbook – Grades 7 through 8 as presented to the Board.
- 6.3.2 A motion is requested to approve the 2019-2020 Junior/Senior High School Course Selection Guide Handbook – Grades 9 through 12 as presented to the Board.
- 6.3.3 A motion is requested to approve a Guaranteed Admission Agreement with Bloomsburg University of Pennsylvania as presented to the Board.
- 6.3.4 A motion is requested to approve the Letter of Linkage with Behavioral Health Outpatient Clinic, New Beginnings for the 2018-2019 and 2019-2020 school years.

- 6.4 **Food Service, Safety, Transportation** (Janine Simms – Chairperson, Glenn Weist, Mary Anne Woodward)
- 6.4.1 A motion is requested to approve a field trip request to The Philadelphia Zoo, Philadelphia, PA, from the NSE PTO for 5<sup>th</sup> Grade students, teachers and chaperones on May 14, 2019.
- 6.5 **Extracurricular Programs** (Douglas Gressens – Chairperson, Janine Simms, Roy Green)
- 6.5.1 A motion is requested to accept the resignation of Jesse Snyder as Ski Club Advisor effective January 2, 2019.
- 6.5.2 A motion is requested to approve a field trip request to New York City, New York, from Danielle Moyer and Lindsay Furman to see an original Spanish Play for Spanish Club Members, students and chaperones on March 27, 2019 with no costs to the District.
- 6.5.3 A motion is requested to approve Riyuichi Narita as the Ski Club Advisor for the 2018-2019 school year at a salary of \$400.00.
- 6.5.4 A motion is requested to approve a trip request from Bonnie Leib, Diversity Club Advisor, to the U.S. Holocaust Memorial Museum in Washington, D.C. for Diversity Club Members and chaperones on March 22, 2019 with no costs to the District.
- 6.6 **Policy/Legislative** (Ed Balkiewicz – Chairperson, Janine Simms, Sue O'Neill)
- 6.6.1 A motion is requested to approve the Committee Assignments for 2019.
- 6.6.2 A motion is requested to approve the first reading of the following policies:
- 227 – Controlled Substances Paraphernalia  
824 – Maintaining Professional Adult/Student Boundaries
- 6.6.3 A motion is requested to approve the Safe2Say Something Procedures as presented to the Board.
7. **Old Business** (Reserved for prior agenda items)
8. **New Business** (Reserved for items for placement on next meeting agenda)

**9. Other Reports**

- 9.1 A motion is requested to approve the Schuylkill Intermediate Unit 29 School Calendar for the 2019-2020 School Year.

**10. Other Items for Consideration**

- 10.1 Invitation to Public to Speak

**11. Dates for Future Meetings**

- |                        |  |
|------------------------|--|
| Wednesday, February 13 | Committee Meetings – 7:00 p.m.                               |
| Wednesday, February 20 | Board of School Directors Committee of the Whole – 6:30 p.m. |
|                        | Board of School Directors Regular Meeting – 7:00 p.m.        |

**12. Adjournment**